**2024 Nomination form: Exhibition Projects**

**Nominations close: 5pm, Monday 2 September 2024**

Exhibitions are eligible where the majority of the activity occurred between

1 July 2023– 30 June 2024

Exhibitions can include (but are not limited to) the following:

• Strong community and audience engaged exhibitions

• Innovative and significant permanent or temporary exhibitions

• Successful exhibition design

• Exhibitions with important or new development partners

Refer to the [M&G NSW website](https://mgnsw.org.au/sector/programs/imagine/winners/) for examples of past programs which have been successful in this category. For further information regarding eligibility or the nomination process, please consult the [FAQ](https://mgnsw.org.au/sector/programs/imagine/imagine-awards-faq/) page.

If you require assistance to complete and/or submit a nomination please contact us via phone (02) 9270 3100 or email [dalem@mgnsw.org.au](mailto:dalem@mgnsw.org.au)

**Please tick the box for the award to which you are applying**

Exhibition Projects for

(A) Volunteer museum/heritage organisations (less than 1 paid staff fte\*)

(B) Small museum/heritage organisations (1-4 paid staff fte\*)

(C) Medium museum/heritage organisations (5 or more paid staff fte\*)

(D) Small galleries/visual arts organisations (5 or less paid staff fte\*)

(E) Medium galleries/visual arts organisations (6 or more paid staff fte\*)

(F) Major metropolitan institutions museum/heritage and galleries/visual arts\*\*

\*fte refers to ‘full time equivalent’ or 40 hours per week, part time staff should be calculated pro rata. Eg. A staff member who works 20 hours per week would be 0.5 fte.

\*\* This category includes state and federal organisations as well as major museums and major galleries.

Note: Aboriginal cultural organisations are encouraged to apply for the category most relevant to their staffing levels and project focus.

**Please tick the box below if you also wish for this exhibition to be considered for the Access and Inclusion Award**

Accessibility Award

(J) Accessible Arts Award for Access and Inclusion (additional criteria and question apply)

If you are unsure about your eligibility and/or category please check the 2024 Guidelines <https://mgnsw.org.au/wp-content/uploads/2024/07/2024-IMAGinE-Awards-Guidelines.pdf> or contact us

**Selection criteria**

1. Quality and relevance of the exhibition

2. Impact of the exhibition

3. Engagement with community (audience, participants and other stakeholders)

**Selection criteria (Access and Inclusion Award Only)**

4. Accessibility and benefit to people with disability

**Nomination details**

Name of museum, gallery or Aboriginal cultural space being nominated for the award: Click or tap here to enter text.

Title of exhibition/project: Click or tap here to enter text.

Dates of exhibition/project: Click or tap here to enter text.

Nominator details (Person completing this form): Click or tap here to enter text.

Nominating Organisation: Click or tap here to enter text.

Contact person:Click or tap here to enter text. Position:Click or tap here to enter text.

Phone: Click or tap here to enter text. Email: Click or tap here to enter text.

Traditional place name (if known): Click or tap here to enter text.

Street address: Click or tap here to enter text. Suburb: Click or tap here to enter text.

State: Click or tap here to enter text. Postcode:Click or tap here to enter text.

Postal address (if different to above): Click or tap here to enter text.

**Project details**

Provide a short description of the organisation (max. 100 words)  
You may wish to include the organisation’s mission statement/vision

Click or tap here to enter text.

Provide an outline of the project (max. 50 words)  
This description will be used in promotional material and awards booklet. Please refer to the M&G NSW website to read the project descriptions of previous award winners. INSERT LINK Please note copy may be edited.

Click or tap here to enter text.

Describe the project, including why it should win an award (max. 300 words, criteria 1 and 2). This description should give a clear overview of the exhibition and outline the aims and achievements of the project.

Click or tap here to enter text.

How was your audience and community engaged and how successful was their involvement? (max. 200 words, criteria 2 and 3). Include evidence where possible. Include details of community and stakeholder collaboration where relevant.

Click or tap here to enter text.

ACCESS AND INCLUSION AWARD ONLY (OPTIONAL)

How has the exhibition considered accessibility and inclusion of people with disability? (max 200 words, criteria 4)

Click or tap here to enter text.

**Support material**

The following support material must be submitted with your nomination:

• Up to THREE pages (maximum) of documentation which supports the nomination. This can include images, suggested file formats are word doc, pdf or powerpoint. We recommend including at least one install shot of the exhibition.

|  |  |
| --- | --- |
|  | Support Material details (i.e. image details, name of document) |
| 1 | Click or tap here to enter text. |
| 2 | Click or tap here to enter text. |
| 3 | Click or tap here to enter text. |

AND

• TWO high quality images of the nominated program (300 dpi jpegs max. 2MB each). These images and supplied credits will be used in online and printed promotional material and at the awards presentation.

|  |  |  |
| --- | --- | --- |
| Image No. | Image file name | Image credit for promotional use |
| 1 | Click or tap here to enter text. | Click or tap here to enter text. |
| 2 | Click or tap here to enter text. | Click or tap here to enter text. |

**How to submit your nomination**

All nomination forms and support material must be submitted online by the closing date via the M&G NSW IMAGinE awards webpage: <https://mgnsw.org.au/sector/support/imagine/>

If you have any questions or require assistance to submit your application for any reason, please don’t hesitate to contact us

**Dale Maxwell-Smith, Training & Engagement Manager**

Email: dalem@mgnsw.org.au

Phone number: (02) 5663 2337 (Wednesday to Friday)

**Museums & Galleries of NSW**

Phone: (02) 9270 3100 (Monday - Tuesday for urgent enquiries)

To prepare your entry for submission save this document with your organisation’s name and category you are entering.

For example: OurMuseumGallery\_Exhibition.doc

Please refer to the [2024 Guidelines](https://mgnsw.org.au/wp-content/uploads/2024/07/2024-IMAGinE-Awards-Guidelines.pdf) for more details.

**Nomination checklist**

Completed nomination form

Provided required support material

Provided promotional images and captions

**Declaration by nominator**

I give my assurance that, to the best of my knowledge, the information supplied in this nomination is true and correct at this date. I agree to abide by the IMAGinE awards’ [Terms and Conditions of Entry.](https://mgnsw.org.au/wp-content/uploads/2024/07/2024-IMAGinE-Awards-Guidelines.pdf)

Name: Click or tap here to enter text.

Date: Click or tap to enter a date.

**IMAGinE Awards night**

The awards will be presented at Paddington Town Hall on Thursday 21 November 2024.

You can book your ticket here: <https://events.humanitix.com/imagine-awards-2024>